

EMBAC Board of Trustees Guidelines

Revision History

Revision Date	Revision Description
Feb. 16, 2010	Document approved
May 25, 2017	Updated to reflect current processes
Apr. 29, 2024	Updated to reflect current member types/committees/and bylaw changes around board composition; also clean up formatting.

In accordance with our bylaws we hold annual elections to nominate and elect board members for the open slots for that particular year.

Although a delicate and difficult process for the nominating committee, the *guiding principles* are as follows (in no particular order).

Our board should strive to reflect our diverse membership in terms of the following:

- International representation (balanced and in compliance with bylaws: 4 non-US required)
- Private vs Public school representation
- Gender representation
- Past participation in Council committees
- Current Program responsibility and length of service

In addition we may also seek to fill positions for committees that are in the open slots. Our committees often require certain skill sets germane to these committee assignment/duties. The standing committees on the board are currently as follows:

- Branding
- Conference
- Inclusion & Diversity
- Investment

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- Membership
- Professional Development
- Research

If a person is nominated it is important they are willing to serve. We recommend that nominees submit a resume, although it is not required. The committee will consider all of the above factors in putting forth the slate for the membership voting. It is a requirement in our by-laws that the number of nominees will be limited to double the number of open board positions.